



Our mid-week small group ministry for Children

Volunteer Opportunities

In looking at the upcoming year, we are planning to run the following clubs:

- Puggles (pre cubbies – 2 by the 15th of September) and restricted to the children of volunteers only.
- Cubbies: those children who are 3 (by Sept 15th) and 4 (by Sep 15th) years of age.
- Sparks: Children who will enter either Kindergarten, 1st, or 2nd grade during the 2010 -2011 school year.
- Truth and Training: Boys and Girls who are entering the 3rd, 4th, or 5th grade during the 2010 – 2011 school year.

If we achieve adequate volunteer staffing, we will be running an evening program for all clubs (on Tuesday's from 6:30 PM to 8:15 for Puggles and Cubbies and to 8:30 PM for Sparks and T & T) and an afternoon program for Cubbies and Sparks (on Tuesday's from 3:45 PM to 5:30 PM for Puggles and Cubbies and to 5:45 PM for Sparks).



Each club has the following positions:

Director:

- Stays in regular contact with their leaders and club secretary. (The leaders are their primary responsibility not the clubbers.)
- Ensures proper observance of club standards and policies uniformly enforces penalties as needed, and serves as the primary disciplinarian during the club meeting.

- Encourages leader compliance with standards for uniforms, punctuality, etc.
- Follows the evening time schedule to assure that each segment for the club is properly completed.
- Oversees (with support from club secretary) that an adequate record keeping system is maintained)
- Oversees the weekly presentation of awards.
- Oversees all council times. (This does not mean that the director will give all council times but is rather responsible for the content, schedule, and choice of speaker.)
- Attends club planning meeting (late summer) and the regular commander/director meetings (approximately every other month).

Secretary

- Cooperates with the director and leaders in maintaining the record system.
- Assist in ordering supplies and materials as needed.
- Comply with set standards for uniforms, punctuality (arriving at least 10 minutes before club starts), and other guidelines
- Provides overflow support for listening to clubbers recite verses as needed.

Leaders:

- Comply with set standards for uniforms, punctuality (arriving at least 10 minutes before club starts), and other guidelines.
- Assume the responsibility for the spiritual welfare and progress of each clubber assigned. Pray for each clubber.
- Make regular contact (via phone – say twice a month) to the home of each clubber assigned.
- Seek to improve personal leadership capabilities through training, Scripture memorization, and personal study. Be Enthusiastic about the club work!!

We will also take on Leader's in Training candidates for the upcoming year. These are typically high school age student who are spiritually mature and seeking to assist in a serving capacity. (Please see Ron Eaton for the specifics.)

Additionally we will need the following positions for both the afternoon and evening sessions:

Game Director

- Sets up and puts away game supplies. Organizes and plans game time with clubbers. Directs game assistant during game time. Coaches, or helps coach, Awana Games or Sparks-a-Rama teams.

Game assistant

- Sets up and puts away game supplies. Helps run game time under the direction of the game director. Coaches, or helps coach, Awana Games or Sparks-a-Rama teams.

We also have the desire to utilize a Special events coordinator (to primarily assist with the background work in preparing for the 2011 awards night). This individual will need to have strong skills with computer based presentations such as Microsoft PowerPoint. This position does not need to be present at all club nights and may well be suited to someone who is looking to serve but whose schedule precludes making a weekly commitment.

All positions will be asked (if at all possible) to attend a late summer club orientation (probably for a full Saturday at a date to be announced), the fall area-wide AWANA training conference (time and location to be announced) and pursue some additional 'continuing education' credits (to be explained in detailed during the summer orientation).